

Job Posting: Care for Newcomer Children Staff - Floater

Background:

The Immigrants Working Centre is an equality seeking, anti-racist; non-profit, charitable organization committed to the social, political and economic inclusion of refugee and immigrant women in Hamilton and across Canada. The on-call Childcare Worker works under the direction of the CNC program supervisor on the development and implementation of on-site child care service for the participants for Caring for Newcomer Children Program.

Hours per week for this position depend on demand:

13.75 hours/week (2.75 hrs/day) guaranteed, additional hours up to a maximum of 21.25 per week (max 4.25 hrs/day).

Hours of work: Monday to Friday 9:15 am – 12:00 pm (guaranteed) and occasional afternoon shifts 12:30-2:00.

Location: Hamilton, East Mountain

Minimum Qualifications

- First Aid and CPR Certification
 - Minimum 2 years working in a formal child care environment, ECE certification is an asset.
 - Valid Police Check
 - Experience working as a child care provider in the age groups IWC's CNC program cares for
 - Experience working with diverse communities and familiar with principles of diversity and anti-racism
 - Record of health assessment including TB test no more than 3 months prior to start date.
 - Able to lift up to 50 lbs.
 - A demonstrated understanding of the program needs of children in short-term care.
 - A demonstrated understanding of the issues of integrating and programming for long-term and short-term care, with a focus on issues of transition and separation.
 - Awareness and understanding of settlement issues and concerns of newcomer children and parents.
 - WHMIS Training is an asset
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Duties and Responsibilities

- Develop and implement daily activities that support and promote the growth of Newcomer Children in Combined Care
- Under the direction of the Program Supervisor, care for the children to ensure that the CNC Program Requirements for the program are being implemented.
- Ensure that multiculturalism is part of activities that foster respect and awareness of other cultures' values, customs and traditions.
- Prepare and/or arrange for necessary program materials.
- Maintain a warm, loving, safe and stimulating atmosphere throughout the program.
- Ensure that all children are given opportunities which contribute towards their physical, social, intellectual and emotional development.

- Discuss with the supervisor children's progress and problems.
 - Plan and arrange individual, small and large group activities that promote child development and health in accordance with written program philosophy.
 - Help to prepare and set up the activity area before program time.
 - Assist in maintaining the health and safety standards required for the program.
 - Under the direction of the Childcare Supervisor, assure that all the facilities and equipment are kept clean, safe and in good repair.
 - Take responsibility for maintaining on-going communication with parents in a sensitive and respectful manner.
 - Be aware of a child-care worker's responsibility under the Child Protection Act with respect to the welfare of children attending the program.
 - Assist staff in charge in organizing, scheduling and facilitating sessions for parents/clients.
 - Ensure that the accommodation is left in good order each day.
 - Perform all other duties as required.
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How to apply:

Submit a resume and cover letter by email to the Hiring Committee IWChiring@IWCHamilton.ca

Application deadline: Friday December 8, 2017 5:00 pm