

## Job Posting: On-Call R.E.C.E. Child Care Worker

---

### Background:

The Immigrants Working Centre is an equality seeking, anti-racist; non-profit, charitable organization committed to the social, political and economic inclusion of refugee and immigrant women in Hamilton and across Canada. The on-call Childcare Worker works under the direction of the CNC program supervisor on the development and implementation of on-site child care service for the participants for Care for Newcomer Children Program.

---

### Minimum Qualifications

- First Aid and CPR Certification
  - Registered with the College of ECEs
  - Valid Police Check
  - Experience working as a child care provider in the age groups IWC's CNC program cares for
  - Experience working with diverse communities and familiar with principles of diversity and anti-racism
  - Record of health assessment including TB test no more than 3 months prior to start date.
  - A demonstrated understanding of the program needs of children in short-term care.
  - A demonstrated understanding of the issues of integrating and programming for long-term and short-term care, with a focus on issues of transition and separation.
  - Awareness and understanding of settlement issues and concerns of newcomer children and parents.
  - WHMIS Training is an asset
  - Able to lift 40 lbs
- 

### Duties and Responsibilities

- Develop and implement daily activities that support and promote the growth of Newcomer Children in Combined Care
- Under the direction of the Program Supervisor, care for the children to ensure that the CNC Program Requirements for the program are being implemented.
- Ensure that multiculturalism is part of activities that foster respect and awareness of other cultures' values, customs and traditions.
- Prepare and/or arrange for necessary program materials.
- Maintain a warm, safe and stimulating atmosphere throughout the program.
- Ensure that all children are given opportunities which contribute towards their physical, social, intellectual and emotional development.
- Discuss with the supervisor children's progress and problems.
- Plan and arrange individual, small and large group activities that promote child development and health in accordance with written program philosophy.
- Help to prepare and set up the activity area before program time.

- Assist in maintaining the health and safety standards required for the program.
- Under the direction of the Childcare Supervisor, assure that all the facilities and equipment are kept clean, safe and in good repair.
- Take responsibility for maintaining on-going communication with parents in a sensitive and respectful manner.
- Be aware of a child-care worker's responsibility under the Child Protection Act with respect to the welfare of children attending the program.
- Assist staff in charge in organizing, scheduling and facilitating sessions for parents/clients.
- Ensure that the accommodation is left in good order each day.
- Complete 5 hours of related and documented professional development yearly.
- Perform all other duties as required.

## How to apply:

---

Submit a resume and cover letter by email to:

Hiring Committee, c/o [IWChiring@IWCHamilton.ca](mailto:IWChiring@IWCHamilton.ca)

Deadline: February 11<sup>th</sup>, 2019 at 5:00 pm

**Applicants are encouraged to apply as soon as possible as interviews will begin immediately.**

***IWC welcomes and encourages applications from people with disabilities. Accommodations are available on request for candidates taking part in all aspects of the selection process.***