

## Job Posting: Trades Link Trainer (one year project)

---

### **Do you have a talent for training? Are you technically inclined? Are you passionate about economic participation for newcomers?**

IWC is hiring a trainer for the new Trades Link program. Trades Link will prepare newcomers to Canada to work in Hamilton's construction and manufacturing sector, through a range of targeted, demand-led skills-development activities.

The Trades Link Trainer will be a key staff in the delivery of the program, designing and delivering targeted skills development to job-seeking newcomers, with a focus on theory and language preparation for working in the manufacturing and construction trades.

The Trades Link Trainer will develop and deliver training to meet the needs of newcomers to Canada, aiming to equip participants with work-ready skills and theory aligned with current and anticipated labour market demand.

Key activities will include:

- Developing and implementing training sessions for newcomers to Canada
  - Applying effective and creative training techniques to prepare newcomers for specific certifications, jobs and occupations in the construction and manufacturing industries.
  - Collaborating with project staff in the assessment of participant needs and the development of training topics
  - Conducting research to assure that training content is relevant to current labour market needs and the local workplace context.
  - Creating and maintaining a legacy of resources and courseware for workshops, seminars and training sessions.
- 

### **Minimum Qualifications:**

- Post-secondary degree or certificate in a relevant discipline, trade certification included
  - Training in Adult Education or 2 years' experience delivery training to adults in a workplace or education setting
  - Demonstrated ability to develop and present technical information; mastery of a range of topics related to the construction trades either as a trainer or through work experience.
  - Ability to adjust presentation style and content for a variety of technical aptitudes and English proficiency levels; experience working with English as a Second Language Learners is an asset
  - Knowledge of the local labour market, trends, anticipated needs and gaps, especially in the area of construction and manufacturing trades.
  - Demonstrated computer software and troubleshooting skills, proficient in the use of the Microsoft Suite of applications
  - Experience working with newcomers to Canada and a strong understanding of barriers to social and economic participation and/or experience working with individuals facing multiple barriers to labour market participation.
  - Highly organized and motivated, able to work in a fast-paced work setting and meet deadlines.
- 

### **How to apply:**

Send a resume and cover letter to the Hiring Committee by email to [IWChiring@iwchamilton.ca](mailto:IWChiring@iwchamilton.ca).

**Application deadline:** April 15<sup>th</sup>, 2018

***IWC welcomes and encourages applications from people with disabilities. Accommodations are available on request for candidates taking part in all aspects of the selection process.***