

Job Posting: Temporary Social Worker NAARS/Information and Orientation Team

Details:

- Remote (home office) currently, eventually itinerant to all IWC locations.
 - Part time – 25 hours/week
 - Rate of pay \$26.50/hr
 - Temporary position, ending December 31, 2020
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Required skills/experience:

- Current Certificate of Registration with the Ontario College of Social Workers and Social Service Workers as a Social Worker.
 - Bachelor of Social Work degree
 - Minimum one year relevant work experience
 - Demonstrated skills in assessment, counseling, case management and advocacy
 - Demonstrated strong interpersonal, teamwork and communication skills
 - Excellent computer skills, experience using a range of video conferencing applications to deliver remote service for individuals and groups
 - Fluency in English required, fluency in a second language required is an asset
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Summary of Duties and Responsibilities:

1. Deliver integrated settlement counselling and support to newcomers to Canada, one-on-one and in groups, through the following activities:
 - Needs assessment
 - Information and referral
 - Solutions-based counselling
 - Access and advocacy
 - Practical support with key settlement processes
2. Work one-on-one with participants to develop action plans for settlement in Hamilton, including labour market entry activities and timelines.
3. Develop and present group information session and/or workshop material based on the settlement and pre-employment needs of newcomers accessing services.
4. Maintain electronic records of participation and relevant program statistics, including case files for individuals accessing services; and electronic records of employers and workplaces contacted.
5. Participate in team meetings to gain across-the-board collaboration towards improved economic integration outcomes for newcomers to Canada.
6. Be knowledgeable about the positions responsibilities and liabilities under the Ontario Health and Safety Act (OHSA)
7. Observe the Health and Safety Policy
8. Practice pro-active due diligence to mitigate and eliminate and/ or manage risks to your health and safety
9. Report all health and safety concerns and incidents to your immediate supervisor

How to apply:

Send a resume and cover letter, by email, to the Hiring Committee
iwchiring@iwchamilton.ca

Application deadline: Thursday, August 13th at 5:00 pm

Applicants are encourage to submit their resume and cover letter as soon as possible. Interviews may begin before the application deadline.

IWC welcomes and encourages applications from people with disabilities. Accommodations are available on request for candidates taking part in all aspects of the selection process.